

Graduate Council Meeting Minutes
April 29, 2022

Guests and substitutes in attendance: Sandy Bennett, Dale Connally, Jaeho Shim, David Winkler.

Graduate School deans and staff in attendance: Larry Lyon, Beth Allison Barr, Sara Dolan, Sheila Dooley, Anna Henderson, Tasha Hendrickson, Bill Hockaday Dana Matthews, Chris Rios.

Graduate School Dean, Larry Lyon, greeted the group. He asked in-person attendees to introduce themselves. He mentioned Sandra Harman's retirement and invitation to her reception. Dean Lyon announced Dr. Barr's transition to the History Department and noted the changes to the Associate Deans' roles. He named Becca Cassady to replace Sandra Harman. He thanked Dr. Barr for her work with the Graduate School. Dr. Barr expressed her gratitude and led the invocation.

Minutes Review and Approval

The minutes from September 30, 2021 were presented for review and approved without changes.

Dean Larry Lyon asked the group to review their list of Grad Faculty and return to Sheila before leaving. It's up to the department to consider who's eligible to serve on committee, serve on dissertation.

Proposal: MS Medical Science

Dr. Dale Connally / Dr. Jaeho Shim

- Specialized online master's program

LL – Dr. Sandy Bennett, Graduate and Professional Education recommends this proposal

Cannot hear the questions from audience joining remotely.

Q. Cost of students per year

A. Approximately \$32,000 program, below market standards compared to other private schools

Q. Relationship with other medical schools

A. Potential collaboration with Baylor College of Medicine

Q. How is program supported?

A. A new Program Director will identify 2 full time faculty members, then adjunct faculty members' use of adjuncts as needed.

Q. How was this proposal envisioned?

A. Proposal based on recommendation and discussion with Graduate Professional Education and Provost's Office.

Victor Lopez named as contributor

55-90% success rate among Texas schools.

Q. What are other career fields the degree is designed for?

A. Primarily designed for those heading to medical schools.

Q. Why is this an online program?

A. Target audience identified as gap year students, who expected intensive schooling experience during this time.

Audio difficulties with those joining online – they could not be heard by those attending in person.

Text comments in Zoom chat:

I just want to share that we have another program at Baylor that serves a similar function. The Robbins Healthcare MBA allows students to complete their healthcare MBA in a gap year prior to medical school. We're in our second cohort. We've had success with those entering. 8 of 9 who have applied to medical school while in our program have been admitted.

Voting results: passed 27-19; abstain 1

Dean Lyon acknowledged need for more information and suggested further discussion during summer Academic Leadership Seminars.

Dr. Larry Lyon

Program Profiles

- 2 major changes
 - Re-categorize degree programs
 - Removal and Addition of Key Indicators
- The Profile you will receive next week is a draft version
- Need GPD input when draft profiles are discussed at ALS this summer
- Launch new Profiles in Fall 2022

Faith and Learning Responsibilities

- Beth Allison Barr – BCU Scholars
- Laine Scales/Perry Glanzer – Conyers Scholars
- Chris Rios – Ramm Scholars
- Sara Dolan - Online

Dr. Chris Rios

Admissions, Funding, and Student Records Reminders

- Admission criteria for athletes and military
- Dissertation and Thesis Incompletes
- Slate process for tuition, stipends, and insurance
- Summer pay for Incoming RAs
- Stipend/payroll process
 - Set-up for incoming students
 - Confirm continuing students

Q. Funding transition into the summer

A. Review list of incoming students from HCM specialist and review list continuing students. Inform Grad School of changes.

Q. How often to confirm students' status?

A. Chris Rios will confirm for hourly students.

Q. How do student receive the transition bonus?

A. Paid as financial aid in August. Not part of payroll.

Q. Jane Harvill - example of student working in 2 places, who was double paid.

A. Send Chris Rios email concerning this student.

Q. What is recognized as full-time?

A. Every GA needs to be full-time. Chris Rios defined full-time equivalency course.

Q. Tanya Davis – are students who have training grant eligible for insurance subsidy or other subsidies that Grad students receive?

A. Chris Rios to connect with Tanya Davis regarding her question.

Q. What other support is available for students?

A. There are other ways to fund students – ie: department can provide money. Chris Rios can provide more information.

Send email for other questions and Grad School can assist.

Dean Lyon

5-year Strategic Plan Previewed

- Discussion during ALS lunch

Dr. Chris Rios – context for strategic plan

- 5 fastest growing on-campus research doctoral programs is broad and due in part to incoming faculty and the people they bring
- Successful implementation of our strategic growth plans
- Unprecedented growth in Online and professional Programs
- Strong and diversified gains in Research Doctoral Programs
- Notable growth in PhD completion
- An overall graduate enrollment that moves us closer to our R1 peers

Dean Lyon

Change in Curriculum Committees

- Rios – Humanities
- Hockaday – STEM
- Dolan – Social Sciences
- Bennett – Online and Professional

Announcement of ALS meetings

- Choose to attend one of the meetings - June 23 and August 4

Break-out Meetings

On-Campus research Doctorate Programs - stay in room

Online Professional Programs – link in Outlook calendar invitation

Break

Dr. Beth Allison Barr

Professional Development

- Graduate Students
- Graduate Faculty
- Communication and Christian Mission

Dr. Beth Allison Barr/Dr. Sara Dolan

Proposal: Advisor-Advisee Agreements

- Pro-active measure
- Implementation strategy
- Opportunity for faculty and student communication

Q. Who will review document with student?

A. PhD advisor (indicated by student) is the faculty mentor who will discuss agreement with student. The agreement is an acknowledgment that faculty and student have read and discussed the document.

Q. Is faculty member required to sign?

A. No, faculty member and student are required to check a box acknowledging they have read and discussed the agreement.

Reach out to Dr. Sara Dolan for additional questions.

Voting results: passed 17-7

Dr. Bill Hockaday

PhD External Reviews

- Review of past reviews and schedule of 2022-2023
 - Reach out to Dr. Bill Hockaday to schedule your department reviews
- Once every 10 years

Dr. Sara Dolan

International Teaching Assistants

- GBL 5201 – 2 credit class to assist with international teaching students, if their English-speaking test scores are below threshold

Dean Lyon

Research Doctorate Startups

- Startup funding comes from funds separate from the 5-year budget plan
- Inform your dean and Dean Lyon of your needs tied to contracts

Prospect for Future Stipend Raises

- Stipend increasing \$2000 per (full-time) student/per year, starting Summer 2022
- Anticipated additional increase the following year

Meeting ended and Dean Lyon dismissed the group.

No minutes were taken during the Online/Hybrid Professional Programs breakout session.